

JONKERSHUIS

constantia eatery

JONKERSHUIS WEDDINGS

Dear Bride and Groom

Thank you for considering Jonkershuis Constantia to host your wedding reception. This brochure contains all the necessary information regarding our venue and what details we require from you.

We recommend that you join us for a tour of the venue and various ceremonial options available, please feel free to arrange an appointment with either Tammy Botbyl, Olivia Thahane or myself.

Should you require any further assistance please feel free to contact us and we look forward to hearing from you.

Kind regards

Julie Galvin

info@jonkershuisconstantia.co.za

JONKERSHUIS

constantia eatery

WEDDING RECEPTION PACKAGE

AVAILABLE TIMES

- BRUNCH 09H00 – 14H30, thereafter R2000 per hour (must be pre-arranged)

SEATING CAPACITY

- 120 guests seated Jonkershuis Courtyard
- 80 guests & dance floor Jonkershuis Courtyard

(Please note this area is outdoors & subject to weather conditions Reference terms & conditions re : Bedouin Tents)

- 80 guests Jonkershuis Main Restaurant Inside
- 64 guests seated Private dining room
- 40 guests & dance floor Private dining room

Venue hire for public holidays will vary and is quoted on request

Weddings on a Weekend will hold an additional Room hire surcharge for exclusivity

VENUE HIRE FOR EXCLUSIVITY OF JONKERSHUIS RESTAURANT & COURTYARD

Based on a minimum of 80 guests

- R 7 000, plus the menu price per person

Should your numbers fall below 80 guests an additional venue hire may be levied

VENUE HIRE FOR EXCLUSIVITY OF JONKERSHUIS PRIVATE DINING ROOM

- R3500 for 29 or less guests, plus the menu price per person
- R2500 if 30 or more guests, plus the menu price per person

VENUE HIRE FOR THE USAGE OF THE JONKERSHUIS LAWNS & MIDDLE AVENUE FOR FUNCTIONS

(AREA CLOSEST TO THE GROOT CONSTANTIA ORIENTATION CENTRE)

- Based on a minimum of 150 guests
- R 10 000, plus the menu price per person
- Should your numbers fall below 150 guests an additional venue hire may be levied
- Please note that the venue hire is **exclusive** of décor, additional lighting, dance floor marquee or Bedouin structures

VENUE HIRE IS INCLUSIVE OF

- Coordination, planning and execution of the event
- Standard rectangular tables and chairs
- Standard table linen and napkins
- Standard Glassware
- Standard Crockery and cutlery

Should your numbers exceed 120 guests, additional crockery, cutlery, glassware and napery may need to be hired in – this will be billed to your account.

MARQUEE

- Cost is Dependant on the size and type, this will be quoted separately as will the hiring of all additional furniture, crockery, cutlery and glassware (*should this be necessary*)

MENU SUGGESTIONS

- Please see choices attached

Filter Coffee or Ceylon Tea is included

**THIS MENU IS A GUIDELINE,
WE APPRECIATE THAT THIS IS A SPECIAL EVENT
AND THEREFORE WILL GLADLY DESIGN A MENU TO SUIT YOUR REQUIREMENTS**

PLEASE NOTE:

**OUR KITCHEN IS NOT HALAAL OR KOSHER.
THESE MEALS CAN BE ORDERED IN SEPARATELY & QUOTED ACCORDINGLY**

BAR

- A Fully licensed bar is available
- Corkage will be charged at R50 per 750ml bottle ***Wine & Sparkling Wine only
- Should you require a satellite bar, additional barman will be required (1 barman per 40 guests) at a cost of R400 each

DÉCOR AND FLOWERS

- Any additional décor, additional lighting and flowers are for your own account

DELIVERY AND COLLECTION OF ADDITIONAL DECOR

- Delivery of all items will be taken between 07h00 – 08h00 on the day of your function
- Collection of all items must be completed by 10h00 the day after your function
- Jonkershuis will not be held liable for any loss or damage to items

A List of Jonkershuis preferred suppliers is available on request

JONKERSHUIS

constantia eatery

TERMS & CONDITIONS FOR WEDDING FUNCTIONS

- All prices quoted are inclusive of VAT at 14%, and are based on estimates which may be revised should your expected numbers change or **should market related food & beverage prices fluctuate.**
- **A service fee of 12% will be added to the final total account.**
- A venue hire applies, together with the menu price, per person.
- Final numbers must be confirmed 1 (one) week before your function and this will be the minimum amount charged to your account.
- Only faxed or emailed confirmation will be received. All correspondence must be made via email/fax.
- There are a minimum number of guests required to qualify for the various venues and is dependant on the room. Should your numbers fall below these numbers, *an additional venue hire will be levied.*
- **You will be charged for the additional hour should guests still be lingering in the venue at 20 minutes after the agreed termination time**
 - Brunch functions must terminate by 14h30. A fee of R2000 per hour thereafter will be levied.
- We will hold your booking on a provisional basis for 7 days, until a signed copy of this agreement is received, along with the deposit. Provisional bookings will be released without notification, should you fail to confirm via email or fax within this period.
- A *deposit of R6000* is required to confirm the booking, together with a signed copy of this contract. The deposit of R6000 will be refunded within 7 days after your wedding reception. Any breakages or damages to the Jonkershuis property or any extraordinary clean up will be deducted from this deposit. If a signed copy of both pages of these terms and conditions are not faxed or emailed back to our offices, *the function will be cancelled.*
- The total anticipated costs of the reception must be **paid in full, one month prior to the date.** (This includes the venue hire, menu price per person, estimated beverage per person and service charge)
- Should cancellation occur *within 3 months* of your function, **the deposit amount will not be refunded.** Should your function cancel within 1 *month* of the function a 100% cancellation fee based on the estimated costs is applicable.
- **All extra's must be settled in full upon departure.**
- Weather: We take no responsibility for outdoor functions and the client remains responsible for any costs involved. A freeform tent can be hired for certain area's at a cost of (estimated) ± R3000 to cover the Courtyard ('Biscuit colour), R8000 (White) - (estimated) ± R20,000 for the Jonkershuis Lawns - 3 working days notice is required.
- The client shall be responsible for any damage caused to the buildings, furnishings, utensils and any additional equipment therein or in the immediately surrounding; by any act or omission of the client, the client's guests or employees of the client.
- The client will be responsible for the safe keeping of, or damage caused to equipment hired on their behalf.
- Jonkershuis restaurant will not be held liable for any loss or damage resulting from the presence of your guests, or their respective properties on the Groot Constantia Estate premises. The client/s hereby indemnifies Jonkershuis restaurant, Groot Constantia Estate, Iziko Properties and any of the aforementioned companies' employees against any claims that might be brought against them.

PLEASE INITIAL BOTH PAGES OF TERMS & CONDITIONS, TO ACKNOWLEDGE THAT YOU HAVE READ AND ACCEPTED THEM AND FAX TO JONKERSHUIS RESTAURANT ON +27 (0)21 794 4813

PLEASE PRINT CLEARLY

SIGNED AT _____ ON THE _____ DAY OF _____ 200_____

SIGNATURE _____ CAPACITY _____

WEDDING COUPLE _____

DATE OF WEDDING _____

BANKING DETAILS:

Sign & Seal 99 (Pty) Ltd T/A Jonkershuis Constantia Restaurant

Vat No: 4680229921

Standard Bank Helderburg

Branch code 033 012,

A/C Number 072299614

Please fax / email a copy of the deposit slip to

+27 (0)21 794 4813 / info@jonkershuisconstantia.co.za

JONKERSHUIS

constantia eatery

WEDDING CHECKLIST

<p>BRIDE</p> <hr/> <p>TEL _____ FAX _____</p> <p>CELL _____ EMAIL _____</p> <p>GROOM</p> <hr/> <p>TEL _____ FAX _____</p> <p>CELL _____ EMAIL _____</p> <p>EMERGENCY CONTACT: _____</p> <p>ARRIVAL CANAPES / SNACKS (OPTIONAL)</p> <hr/> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 70%; text-align: left;">MENU DETAILS</th> <th style="width: 10%; text-align: center;">R</th> <th style="width: 20%; text-align: left;">PER PERSON</th> </tr> </thead> <tbody> <tr> <td style="height: 100px;"> </td> <td> </td> <td> </td> </tr> </tbody> </table> <p>BAR</p> <hr/> <p>ARRIVAL DRINKS</p> <p>SPEECHES/ TOASTS</p> <p>DRINKS LIMIT & SPECIFICATIONS</p> <hr/> <p>SPECIAL REQUIREMENTS</p> <hr/> <p>OTHER</p> <hr/>	MENU DETAILS	R	PER PERSON				<p>WEDDING DATE:</p> <hr/> <p>VENUE: _____</p> <p>NUMBER OF GUESTS: _____</p> <p>CEREMONY</p> <p>VENUE _____</p> <p>TIME _____</p> <p>TIME SCHEDULE</p> <p>ARRIVAL & PRE-DRINKS _____</p> <p>GUESTS SEATED _____</p> <p>BRIDAL COUPLE WELCOMED _____</p> <p>BREAKFAST SERVED _____</p> <p>SPEECHES/TOASTS _____</p> <p>BOUQUET / GARTER _____</p> <p>CAKE _____</p> <p>CLOSE _____</p> <p>SEATING PLAN / TABLE NUMBERS</p> <p>MAIN TABLE _____</p> <p>GUEST TABLES _____</p> <p>ADDITIONAL LINEN</p> <p>CHAIR COVERS _____</p> <p>TABLECLOTHS _____</p> <p>EQUIPMENT TO BE HIRED IN BY GUEST</p> <p>PA SYSTEM _____</p> <p>MICROPHONE _____</p> <p>OUTSIDE SUPPLIERS DETAILS</p> <p>DJ / BAND _____</p> <p>FLORIST _____</p> <p>PHOTOGRAPHER _____</p> <p>VIDEOGRAPHER _____</p> <p>WEDDING CAKE _____</p> <p>DEPOSIT _____ DATE _____</p> <p>INITIAL DEPOSIT @ R6000 PAID ON _____</p> <p>ESTIMATED COSTS _____ PAID ON _____</p>
MENU DETAILS	R	PER PERSON					

JONKERSHUIS

constantia eatery

WEDDING BREAKFAST MENU

R210

Please choose between the Constantia breakfast OR the selection of savoury tarts

GLASS OF ORANGE JUICE PER GUEST

PASTRIES

Croissants, muffins, scones

FRUIT SELECTION

Seasonal fruit salad

LUXURY MUESLI

Served with milk

YOGHURT

Plain Bulgarian

Fruit coulis

SLICED MEATS

A selection of local specialty sliced meats and pickles

LOCAL CHEESE

A selection of local cheeses and relishes

BREADS

A selection of freshly baked breads

A CHOICE BETWEEN :

SELECTION OF SAVOURY TARTS

Goats Cheese & Caramelized onion Tart

Bacon, rosa tomato & onion Tart

Smoked Snoek and Kingklip Tart

Mixed baby leaf salad

OR

CONSTANTIA BREAKFAST

Scrambled egg, bacon, sausage, grilled tomato, sautéed mushrooms

(Constantia Breakfast is plated – buffet option @ an additional R20pp)

A FILTER COFFEE OR TEA PER GUEST

**** All additional beverages charged at a la carte prices**